

Guide to Registration for Japanese Language Courses (2026 First Semester)

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(1)ILAS

Registration for Japanese language courses in the Liberal Arts and Sciences Curriculum

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Registration for Japanese language support courses not included in the regular curriculum

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Japanese language courses offered by the Education Center for Japanese Language and Culture

The Education Center for Japanese Language and Culture of the Institute for Liberal Arts and Sciences (ILAS) offers the following two types of Japanese language courses:

(1) Japanese Language Courses in the Liberal Arts and Sciences (ILAS) curriculum

The courses of the ILAS curriculum are credited, and it offers classes for Elementary I/II levels, Intermediate I/II levels, and Advanced level. Each level has the class to develop specific skills such as conversation, listening comprehension, reading, and writing as well as the class to aim overall development for the 4 specific skills.

(2) Japanese Language Support Courses not included in the regular curriculum

Introduction I/II, Intermediate I/II, Advanced, and Business Japanese courses are designed for applicants to learn four skills (conversation, listening comprehension, reading and writing) in one class. These courses are not credited.

(Eligible Student Status for Application)

Student Status		Courses of (1)	Courses of (2)
Regular Student	Undergraduate Student	○	○
	Graduate Student	○	○
Non-Regular Student	Special Auditing Student (KUINEP, GEA etc.)	○	×
	Special Research Student (GESR etc.)	×	○
	Research Student	○※	○
Researcher		×	○

※ For Research Students who wish to take courses of (1)

--Advance Preparation is Required--

If you would like to take (1) Japanese Language Courses in the Liberal Arts and Sciences (ILAS) curriculum, please consult your academic advisor before the Registration STEP1 begins and ask your graduate school/faculty's administrative office to submit the application for the auditing to the ILAS. At the same time, please complete STEP1&2 following this guide.

Research students who have completed the application process for auditing will be issued an Auditing Student (Japanese) number and your graduate school/faculty office will provide you with an "Auditing Student (Japanese) ID card".

**(1) Registration for
Japanese language courses
in the Liberal Arts and
Sciences(ILAS) curriculum**

(1) [ILAS] Registration for Japanese language courses in the Liberal Arts and Sciences (ILAS) curriculum

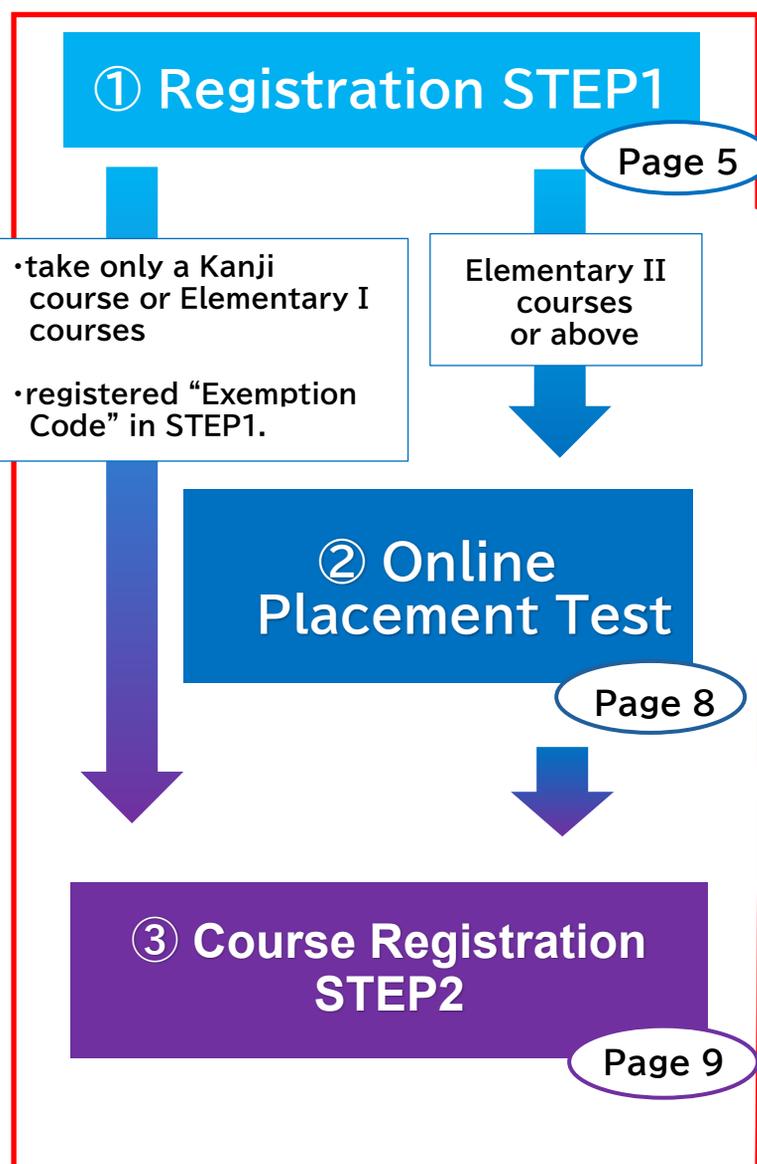
The following procedures ①②③ (or ①+③) are required to attend Japanese language courses.

※Attending Japanese language courses without registration is strictly prohibited.

The registration schedule of Japanese language courses is different from the other ILAS curriculum. Please refer to the following URL.

<https://www.z.k.kyoto-u.ac.jp/download/japanese-language/13 en.pdf>

★Flowchart of the registration process



※Procedures ①~③ must be done through “Japanese language course registration webpage”

NOT through KULASIS !

If you wish to register for both “Japanese language courses in the ILAS curriculum” and “support courses not included in the regular curriculum”, You must complete;

STEP1	On Separate Webpages
Placement Test	Only Once

Online Advisory Session

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Lottery

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Adjustment Period

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**Classes begin on
April 8 (Wed.)**

**Registration finalize
on
April 28 (Tue.)**

Registration STEP1

Open : March 2 (Mon.) 9:00 (JST)
Close : March 6 (Fri.) 16:00 (JST)

In STEP1, applicants need to register their own personal data such as name, faculty/graduate school, student status and email etc.

1. Access the URL below
<https://u.kyoto-u.jp/t96xh>



2. Click
(1) Japanese language courses in the Liberal Arts and Sciences curriculum.

Japanese language courses offered by the Education Center for Japanese Language and Culture

International students who have come to study in Kyoto and who are already in a Japanese-language environment probably have a reasonable knowledge of the Japanese language. At Kyoto University, we have many international students from a wide range of backgrounds. The degree to which a student requires Japanese language ability varies: there are cases in which English is sufficient as the primary language used in a department, while in other cases everyday Japanese is necessary, and in some academic fields a high level of Japanese proficiency is called for. There is also a broad range in terms of the level and length of students' prior Japanese study—from those who are absolute beginners to those who have experienced living in Japan and can understand everyday conversation, to those undergraduates who have already studied for a considerable length of time in their home country.

According to our surveys, however, almost all of our international students—whether they be in the humanities/social sciences or science/engineering, in undergraduate or graduate programs, or whether they be regular degree-seeking or non-regular students are aware that Japanese language study is essential and aim to improve their own working knowledge of Japanese. However, the various limitations that arise from being in an environment where you cannot use your native language can at times make it difficult to convey your intentions or gain access to needed information, and this can easily lead to anxiety and stress. In order to ensure that you can concentrate on your studies and research activities while in school, it is vital that you first take an objective look at where your own strengths and weaknesses lie in terms of your Japanese language skills and then select the courses that will let you steadily improve.

The Education Center for Japanese Language and Culture of the Institute for Liberal Arts and Sciences (ILAS) of Kyoto University offers for our international students the following two types of Japanese language courses: (1) Japanese language courses in the Liberal Arts and Sciences curriculum, and (2) Japanese language support courses not included in the regular curriculum.

(1) Japanese language courses in the Liberal Arts and Sciences curriculum	Five levels: Elementary I, Elementary II, Intermediate I, Intermediate II and Advanced levels
(2) Japanese language support courses not included in the regular curriculum	Introduction to Japanese I/II, Intermediate Japanese Course I/II, Advanced Japanese Course, and Business Japanese

3. Choose your Student Status and click!

Registration Procedure

Please be sure to check the page "Precautions on registration and attendance" at the time of registration.
[Precautions on registration and attendance](#)

Please access the page for your student status from the list below and register for Japanese language courses.

- [Regular \(degree-seeking\) Students](#)
- [Exchange Students \(Special Auditors\)](#)
- [Research students in the Graduate Schools/Faculties \(Auditing Students \(Japanese\) of the Institute for Liberal Arts and Sciences\)](#)
- [Intensive Japanese Language Preparatory Education Program for Monbukagakusho \(MEXT\) Scholarship \(Auditing students of the Institute for Liberal Arts and Sciences\)](#)
- [Japanese Studies Students \(Credited Auditors of the Institute for Liberal Arts and Sciences\)](#)

4. Go to STEP 1 Login page

[Japanese language class registration webpage](#) >

Click!

日本語・日本文化教育センター全学共通科目・日本語科目履修申し込み

Registration for Japanese Language Courses in the Liberal Arts and Sciences curriculum offered by the Education Center for Japanese Language and Culture

■ [STEP1] ログイン Login

※Enter the following ID and Password

ログインID Login ID it is on the guide (posted on KULASIS>information board)	<input type="text"/>
パスワード Password it is on the guide (posted on KULASIS>information board)	<input type="text"/>

ID: Japanese26

PW: Spring1

【Registration STEP1】

パスワード作成 Create a password

<p>新規パスワード作成 [必須] Required Create your password 半角英数字、8文字以上16文字以下 8 to 16 characters with single-byte alphabets and numbers.</p>	<p>入力例 Example) avBd165fy</p> <p>半角英数 Single-byte alphabets and numbers</p> <p>このパスワードは「履修科目登録システム」で This password is requested in the system</p>	<p>Create your own Password ※This password is necessary when you log in to Course Registration STEP2!</p>
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In the Personal Information area, **required fields must be filled in** completely. Especially, please pay attention to the following area.

[必須] Required

身分 Student status	Please choose your status correctly.
Email address ※placement test information will be sent to this email address.	Current students: KU student email address MUST! (@st.kyoto-u.ac.jp)
	New students: KU student email address (@st.kyoto-u.ac.jp) ※If you do not have the above yet, Gmail address or Home university address is recommended. ※Please enter your email address correctly.
	★★DO NOT REGISTER with★★ × @hotmail.com × @outlook.com × web.de × gmx mail × cell phone company email address × Lab. Address
※After completion of STEP1, please check your registered email account regularly since the important notice regarding the Japanese language course registration will be sent there.	
学年/Grade 学生番号/Student Number 指導教員/Advisor	These items are optional. Leave them blank if you are a new student and you don't have them yet.
電話番号/Phone Number	Do Not input "+" or "-" between numbers

【Registration STEP1】

Q7. 受講を希望する日本語授業のレベルを次の中から選んでください。Please indicate the wish to take this semester. You may select the level from the following choices.
 「漢字クラスのみ/初級I科目のみ」を選択した場合、プレースメントテストは受験できません。初級IIレベル以上
 してください。「初級II以上」を選択した場合、プレースメントテストを必ず受験する必要があります。受験しな
 ますので、注意してください。Once you select "Kanji class only or Elementary I courses only", you
 not be able to apply for courses of Elementary II level or above. Once you select "Elementary II

Please check “Elementary II or above” if you consider taking the placement test. (Refer to “Online Placement Test” on page 8).

漢字クラスのみ または 初級I科目のみ Kanji class only or Elementary I courses only

初級II以上 Elementary II level or above

→ No Placement test required

→ Placement test required

対象者のみ: プレースメントテスト免除コードをお持ちで、次のレベルへ進みたい方は入力してください。(コードは対象者のみ配
 付しました。)
 Only for Qualified Applicants: If you are exempt from the placement test, please
 (This code was distributed only to qualified applicants.)

Exemption Code
 ※will be sent only to the qualified students via email on February 27, 2026.
 ※Leave the field blank if you haven't received it or not ready to go up to the above level.
 ※With this code, you will be assigned to one higher level and the level cannot be changed.

*記入がない場合免除は適用されません。
 If you don't fill in your exemption number, you will not be exempt from the placement tes
 入力例) z0001 Example) z0001 半角数字 Single-byte numbers

現時点で、有効化されたECS-IDを持っていますか? [必須] Required
 Do you have an activated "ECS-ID" ?

<input type="radio"/> はい、有効化されたECS-IDを持っています。	Yes, I have my activated ECS-ID.
<input type="radio"/> いいえ、新入生なのでまだ持っていません。	No, I don't yet have my ECS-ID be

Confirm

Confirm your registration information and then click “Submit”

-ID because I will enroll in next s

Previous Page Submit

※If you do not receive an auto email after submission, STEP1 may not have been completed successfully. In that case, check your spam folder then contact the Japanese Education Section immediately before the deadline from the link below:
<https://forms.gle/MiGhzHMrftKugxFJA>

STEP1 complete Email from <nihongo@mail.adm.kyoto-u.ac.jp>

Remember your Last five-digit registration number. It is required when you take the online placement test, make an inquiry to us, and so on.

To applicants for Elementary II or above levels
 Your Registration STEP1 has been completed
 =====
 Registration number: 00000 XXXXX
 *The last five-digit of this number are required
 =====
 What you should do next is:

Online Placement Test

Period	March 11 (Wed.) 9:00~March 13 (Fri.) 17:00 (JST) ※Inaccessible b/w 4am and 6am due to system maintenance
Answer time	80 minutes
Results	To be announced on March 19 (Thu.) evening via email

Applicants	Placement Test
<ul style="list-style-type: none"> intending to take Elementary II or higher level 	Required
<ul style="list-style-type: none"> difficult to decide by self whether Elementary I or II. 	
<ul style="list-style-type: none"> already chose “Elementary II or above” in STEP 1 but would like to take Elementary I only 	
<ul style="list-style-type: none"> real beginners and intending to take only Elementary I 	Not required
<ul style="list-style-type: none"> intending to take only a Kanji class 	
<ul style="list-style-type: none"> registered “Exemption Code” in STEP1 	

※The online placement test is conducted using a web-based learning system “PandA”.

※By the day before the test, the test takers will receive an invitation message from Prof. Ruchira Palihawadana. Please read the instructions in it carefully before taking the test.

You need **5-digit registration number** to take the test. (→See bottom of page 7)

Online Advisory Session : Test Takers Only (By Request)

Japanese language coordinators offer this online session to the following applicants.

Those who need to take courses in **a level that differs from the result of the placement test.**

Those **who took the placement test** and attended the first class but **felt uneasy about whether that course is suitable** for your own Japanese proficiency.

Make a reservation in advance (first come first served, limited capacity)



Session will be held via Zoom	
Details	<ul style="list-style-type: none"> Instruction of the booking will be sent to eligible applicants via email. (Sent 30–60 minutes prior to each reservation start time) Attendance is limited to only one session total across both online advisory session periods (① and ②). If you registered for Support Course, the level of the support course will also change.
Online Advisory Session period①	March 25 (Wed.) & March 26 (Thu.) Online reservation opens: March 19 (Thu.) 17:00 ~ March 24 (Tue.) 9:00
Online Advisory Session period②	April 15 (Wed.) & April 16 (Thu.) ※Prior to the advisory session, make sure to complete STEP 2 with your assigned level by 13:00 on April 3. If you are approved for a level change, you can switch to a course with open spots. ※ Those who haven't completed STEP2 aren't allowed to take this session. Online reservation opens: April 9 (Thu.) 17:00 ~ April 14 (Tue.) 9:00

Course Registration STEP2

Open: April 1 (Wed.) 9:00 (JST)

Close: April 3 (Fri.) 13:00 (JST)

(1) Applicants will receive an URL link for Course Registration STEP2 via email on **April 1 (Wed.) around 8:30.**

<STEP2 Login page>

京都大学
KYOTO UNIVERSITY

日本語・日本文化教育センター日本語クラス受講申し込み Application for Japanese Language Classes offered by Center for Japanese Language and Culture

■ [STEP2] ログイン Login

申請時に登録したPCメールアドレス
E-mail address (PC) you registered when you applied

申請時に作成したパスワード
Password you created when you applied

パスワードを忘れた方 Forget

Login

Enter your registered **email address and password** in STEP 1 (Page 6)

(2) Please click the course title to register.

日本語・日本文化教育センター日本語クラス履修申し込み Application for Japanese Language Classes offered by Center for Japanese Language and Culture

■ [STEP2] 試験結果確認・受講科目登録 Test result confirmation and class registration page

申込番号
Registration number 0000005060

お名前
Name Monnet Camila

試験結果 Test result

クラス Class	点数 Score	42点
中級I Intermediate I		

Confirm the result (score and the assigned level) of your placement test.

※For the course detail, please check the syllabus.

<https://www.z.k.kyoto-u.ac.jp/zenkyo/syllabus>

■ [STEP2] 履修科目登録 Register subjects

履修したいクラスをクリックして申込を行ってください。
Click the subject title which you want to take.

1 - 11件 / 11件

科目名(Class Title)	曜日(Day)	時間(Time)
R474001 Elementary Japanese I (Kanji)	Monday	10:30-12:00
R481001 Elementary Japanese II (Kanji)	Wednesday	10:30-12:00
R488001 Intermediate I (Kanji)	Friday	8:45-10:15
R486001 Intermediate II (Kanji)		
R492001 Intermediate III (Kanji)		
R487001 Elementary Japanese I (English)		
R489001 Elementary Japanese II (English)		
R490001 Intermediate I (English)		
R491001 Intermediate II (English)		

Make sure to register for at least one course.

Otherwise, you will not be able to take any Japanese language courses.

※The maximum number of Japanese language courses that can be registered for is **4 classes (8 credits)** for the following students.

- Graduate students
- Exchange students (Special auditors) (KUINEP, GEA etc.)
- Research students (Auditor "Japanese classes")

[Course Registration STEP2]

(3) After clicking course, **enter your student number (10 digits)**.

※Students who enroll as REGULAR students in April 2026 will be able to find their student number on the “New student registration” website, on your student ID card.

履修科目登録 Class registration

科目名 Subject	R473003 Elementary Japanese I (Conversation) ②	曜日 Day	時間 Time
----------------	--	-----------	------------

1234567890 入力例) 0123456789 Exam

!!注意!!CAUTION!!
学生番号(10ケタ)を正確に入力してください。ECS-IDで番号は「入学予定者サイト」「学生証」で確認できます。Please type your Student Number (10 digits) correctly registered. Student number is shown on "New student registration" website.
研究生は、「聴講生(日本語)」用の学生番号を入力して your registration may not be completed properly.

※Research students must enter an “AUDITING STUDENT (JAPANESE)” number beginning with “B99” as your student ID.

聴講生(日本語)登録証
 <部局名(学科名は記載なし)>
 聴講生(日本語)番号: **B9900000000**
 氏名:
 生年月日:
 有効期限:
 上記の者は、全学共通科目日本語の聴講が認められています。
 令和元年 10月1日
 京都大学国際高等教育院

Back Register Click

To register more classes, repeat clicking the course title and “Register” button.

[How to Cancel]

[STEP2]登録済み科目 Registered subjects

科目名(Class Title)	曜日(Day)	時間
R488001 Intermediate I (Kanji)	Friday	8:4
R492001 Intermediate Japanese IA (4H course)	Friday	14:45-16:15, 16:30-18:00

1. Click

※Before Final Submission, “Cancellation” is available

キャンセル Cancel

科目名 Subject	R499001 Intermediate Japanese IIA (4H course)	曜日・時間 Timetable	Friday 15:00-16:30, 16:45-18:15
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Back Cancel 2. Click

[How to Finish Registration]

科目の登録を終了する場合、下記ボタンを押してください。
最低1科目は登録してください。

Click the button below to finish your registration.

★MAKE SURE to register for AT LEAST ONE course.

submit to register

To finish your registration, click “submit to register”.

Make sure to register at least one course.

area34.smp.ne.jp の内容

送信後の修正はできません。修正の必要が生じた場合は国際高等教育院全学共通科目学生窓口へ連絡してください。

You are not able to make modifications after sending the form. Please contact ILAS Courses Student Desk in the event that you require to make modifications.

OK キャンセル

Click “OK” to complete the registration.

Lottery

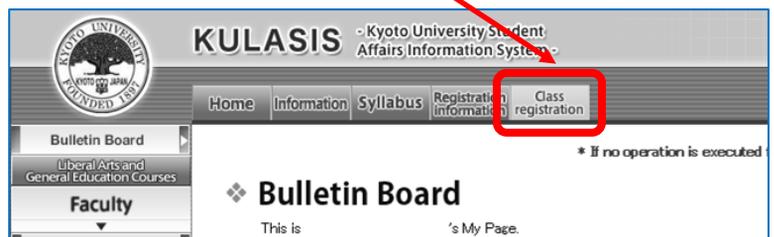
Lottery result	How to know the result	If there is a vacancy
Unsuccessful	You will receive an email accordingly.	You can register on a first-come, first-served basis during the registration adjustment period.(→Page 12)
Successful	No email will be delivered. Just attend the class.	

<Important>

After the STEP2 registration period, if the number of registrants exceeds the class capacity, a lottery will be held. **Only those who are not successful in the lottery will receive an email. You can attend classes even before the lottery. If you lost the lottery, stop attending the classes.**

Registration Confirmation (KULASIS)

Confirm the registration status on **KULASIS** (<https://student.iimc.kyoto-u.ac.jp/>).



**First update in KULASIS
April 7 (Tue.), Evening (JST)**

★ Regular (degree-seeking) students must **finalize** your registration during the course registration period and the class registration confirmation/correction period.

April 8(Wed.) First Semester Classes begin

Please review the schedules below to confirm your first date of classes.

https://www.z.k.kyoto-u.ac.jp/download/japanese-language/14_en.pdf

and

https://www.z.k.kyoto-u.ac.jp/download/academic-calendar/academic_calendar_en.pdf

[Class Cancellations]

Some classes may be canceled, so please check the latest information on KULASIS. KULASIS > Information·Class support (left tab) > Lecture cancellation information > From the drop-down list, select “Liberal Arts and General Education Courses”

[Absence Notifications]

Our office cannot handle absence notifications or assignment submissions on behalf of students. For privacy reasons, we are unable to provide instructors’ contact information. Please contact your instructor directly or ask classmates for assistance.

Registration Adjustment

Adjustment period:	Registration adjustment period ① April 8 (Wed.) 9:00 ~ April 20 (Mon.) 9:00
	Registration adjustment period ② April 23 (Thu.) 9:00 ~ April 24 (Fri.) 9:00

During this adjustment period, students who have completed Course Registration STEP2 can add/drop the courses.

<p>■ Drop</p>	<p>Information on how to make a request for the adjustment will be delivered before the adjustment period opens by email from nihongo@mail.adm.kyoto-u.ac.jp (no-reply address). Please follow the instruction described in the message.</p>
<p>■ Add</p> <p>※First-come, first-served enrollment for vacant courses</p> <p>※Request for changing the level assigned by the placement test is unacceptable</p>	

【 Japanese Language Class Registration Adjustment Form 】 (Google form)


KYOTO UNIVERSITY

Japanese Language Class Registration Adjustment Form (Liberal Arts and Sciences curriculum) 日本語科目登録調整フォーム【全学共通科目】

This is the application form only for Japanese language classes in Liberal Arts and Sciences curriculum.
こちらは全学共通科目の日本語授業専用の申し込みフォームです。

(1) Please read the instructions carefully and fill out the form.

Your information

個人情報

Student Number 学生番号 *
Enter your 10-digits (NO hyphens!) student number correctly.
※NOT ECS-ID (a*****)!
Research students who got approved to audit Japanese classes should enter "Auditing Student Number B990*****".

10ケタ (ハイフン不要!) の学生番号を **正確**に入力してください。
※ECS-ID (a*****) ではありません!
研究生 (日本語科目の聴講を認められた人のみ) はBで始まる聴講生番号 (B990 *****) を **正確**に入力してください。

回答を入力

Name 名前 *
Enter the same name as on your student ID card.
If your name is in Kanji, please also write it in alphabet.

学生証に記載された名前を入力してください。
漢字の場合は、アルファベット氏名も入力してください。

回答を入力

Enter five-digit registration number given in STEP1 correctly. *
5桁のSTEP1登録番号を **正確**に入力してください。

※To find the number, check the email from nihongo@mail.adm.kyoto-u.ac.jp that you received after completing STEP1.
※5桁の番号がわからない場合は、STEP1完了時に nihongo@mail.adm.kyoto-u.ac.jp から送られたメールを確認してください。

回答を入力

戻る
次へ
フォームをクリア

(2) Choose Drop or Add.

Submit a form each time for each class.



※ Submit a form each time for each class. There is no limit to the number of submissions.

【Example】

- Request to Add: Elementary Japanese I (Conversation) ①
- Request to Add : Elementary Japanese I (Listening)
- Drop Request: Elementary Japanese I (Conversation) ②

In this case, you need to submit the form a total of 3 times: twice for additions and once for a drop.

※ Be sure to carefully check the lecture code so that you do not select the wrong course.

(3) To drop a course, select its lecture code and click "Submit."



※ Be sure to carefully check the lecture code so that you do not select the wrong course.

(4) For additions, confirm the subject's availability.

ILAS Add 全共追加

- ※Unless you have been approved to change your class level in an advisory session, you can't select a class which doesn't match your assigned level, except for Kanji classes.
- ※Simultaneous enrolment in two classes of the same content (e.g. conversation①&②) is not permitted.
- ※Available only for the classes with seats remaining on a first-come, first-served basis. Check [the spreadsheet](#) for the information on remaining seats.
- ※Please check [the spreadsheet](#) for Zoom information of online classes.
- ※履修相談会でレベル変更が認められない限り、自分のレベルと一致しない授業（漢字クラスを除く）を選択することはできません。
- ※同じ内容の2つのクラス（例：会話①&②）を同時に履修することはできません。
- ※空席がある科目のみ、追加を先着順で受け付けます。空席情報は[スプレッドシート](#)を確認してください。
- ※オンライン授業のZoom情報は[スプレッドシート](#)を確認してください。

Click

Course Title (ILAS Course)	定員 Capacity	登録数 (初回 登録の人数) Number of Registrations	追加 Add	削除 Drop	残席 Remaining Seats	
R472003 日本語初級Ⅰ (8Hコース) Elementary Japanese I (8H course) 月3・月4・金1・金2	32	26	1	4	9	
R472004 日本語初級Ⅰ (8Hコース) Elementary Japanese I (8H course) 火3・火4・金3・金4	32	17	6	2	11	
R473004 日本語初級Ⅰ (会話) Elementary Japanese I (Conversation) 水2	32	32	0	0	0	No Vacancy
R473003 日本語初級Ⅰ (会話) Elementary Japanese I (Conversation) 木3	32	32	0	0	0	No Vacancy
R474002 日本語初級Ⅰ (漢字) Elementary Japanese I (Kanji) 月2	32	21	1	9	19	
R475002 日本語初級Ⅰ (聴解) Elementary Japanese I (Listening) 水3	32	25	2	9	14	
R476002 日本語初級Ⅰ (読解・作文) Elementary Japanese I (Reading, Composition) 木2	32	21	0	6	17	
R478001 日本語初級ⅠB (4Hコース) Elementary Japanese IB (4H course) 金4・金5	32	25	1	14	20	
R479002 日本語初級Ⅱ (8Hコース) Elementary Japanese II (8H course) ①火3・火4・木3・木4	32	22	4	4	10	
R479003 日本語初級Ⅱ (8Hコース) Elementary Japanese II (8H course) ②火3・火4・木3・木4	32	24	3	4	9	
R480003 日本語初級Ⅱ (会話) Elementary Japanese II (Conversation) 水4	32	30	2	0	0	No Vacancy

※Only courses with available seats can be added.

(5) Select the course to add.

Lecture Code (Add)
講義コード (追加)

Select the Lecture Code to ADD. 追加したい講義コードを選択してください。
【Check syllabus for each course: <https://www.z.k.kyoto-u.ac.jp/zenkyo/syllabus>】

選択

※Be sure to carefully check the lecture code so that you do not select the wrong course.

(6) Check the required fields and click the send button.

(7) Attend the course(s).

(8) Check your course registration status on **KULASIS**

(<https://student.iimc.kyoto-u.ac.jp/>).

If submitted during Registration Adjustment Period ①(→P.12)	KULASIS Updates April 10, 15, 20 at Night
If submitted during Registration Adjustment Period ② (→P.12)	KULASIS Updates April 24 at Night

Registration finalize on April 28 (Tue.)

FAQ about the registration for Japanese courses in the ILAS Curriculum

Q1. I have extended my enrollment date to May. Can I apply for the Japanese language courses?

A1. No, you cannot apply for the Japanese language courses unless you are enrolled at Kyoto University as of April 1st, 2026.

Q2. I am a research student. Am I eligible to take ILAS Japanese language courses?

A2. Yes, you are. However, you must obtain permission from your supervisor and apply for auditing ILAS Japanese language courses through your graduate school or faculty's administration office before you begin registration STEP1 (see page 2).

Q3. I could not complete the registration STEP1 by March 6th. Can I still take Japanese language courses?

A3. There is a final round period from March 13th 9:00 until March 25th 13:00. Those who were unable to complete the registration STEP1 by March 6th may also register for the course during this period.

◆How to obtain the latest ID and password for final round STEP1;

·Current students

Download the “Guide to Registration for Japanese Language Courses (2026 First Semester)” from the KULASIS Information site after March 13th.

·New regular students

Download the “Guide to Registration for Japanese Language Courses (2026 First Semester)” from the New student registration website>Information after March 13th.

·New non-regular students

Contact us, “Japanese-language Education Section”, via Form; (<https://forms.gle/MiGhzHMrftKugxFJA>).

If you register for the registration STEP1 after March 13th, the following procedures will be scheduled as follows:

·**Placement test**→March 26th 13:00 to March 27th 17:00

·**Course Registration STEP2**→ April 1st 9:00 to April 3rd 13:00

·**Online Advisory Session**→ April 15th or 16th session is available

※ Given the compressed timeline, please complete the registration STEP1 by March 6th as originally scheduled.

Q4. Can I still take the Japanese courses in the ILAS Curriculum even if my enrollment period at Kyoto University is less than one semester?

A4. Enrollment is limited to students who are able to attend all 15 sessions of the course, including the feedback period. Therefore, if your enrollment period is shorter than that duration, you will not be able to take the course.

- Q5. I registered my personal email address in STEP1. But I didn't receive an email "Welcome to Panda". What should I do?
- A5. Firstly, please check the junk and promotion mailbox in your email account. If you don't find it anywhere, please contact us immediately via Form, (<https://forms.gle/MiGhzHMrftKugxFJA>). On the other hand, if you have ever activated a Panda account with the same email address (as login ID) at the previous placement test, you will not receive the welcome message this time. In this case, please log in to Panda with the same password that was used to activate your account at the last time. (Please refer to the "Placement Test Guide" which is sent to you prior to the Placement test.)
- Q6. I log in to Panda with my ECS-ID since I am a current student, but I cannot find the placement test in my Panda account.
- A6. This is because you did not register with the <st.kyoto-u.ac.jp> address in STEP1. In this case, there is no placement test in your Panda. Please log in to Panda with your registered email address and password when you activated your account.
- Q7. I would like to know the content and the instructors of each course before STEP2 registration begins.
- A7. Please search the syllabus for each course from the below.
<https://www.z.k.kyoto-u.ac.jp/zenkyo/syllabus>
- Q8. In STEP2, I was going to sign up for multiple courses. But the application was closed right after I signed up for one course. How can I register for additional courses?
- A8. Your application has been closed because you completed STEP2 by clicking "Submit to registration" instead of "continue to registration". In this case, please contact <https://forms.gle/MiGhzHMrftKugxFJA> to cancel the completion. You will then be able to register for additional courses. Please click "Submit to registration" after selecting all the courses you would like to register for.
- Q9. I would like to apply for the course that is already oversubscribed. Can I be placed on a waiting list?
- A9. There is NO waiting list for the cancellations. Please check the Google Form which will be notified by an email about the registration adjustment period to see class availability. If space is available, registration will be accepted on a first-come, first-served basis during the registration adjustment period.
- Q10. Is it possible to audit the un-registered courses?
- A10. No. Please make sure that you register all the courses you would like to take.
- Q11. When does the class start?
- A11. Please check this manual on page 11 .

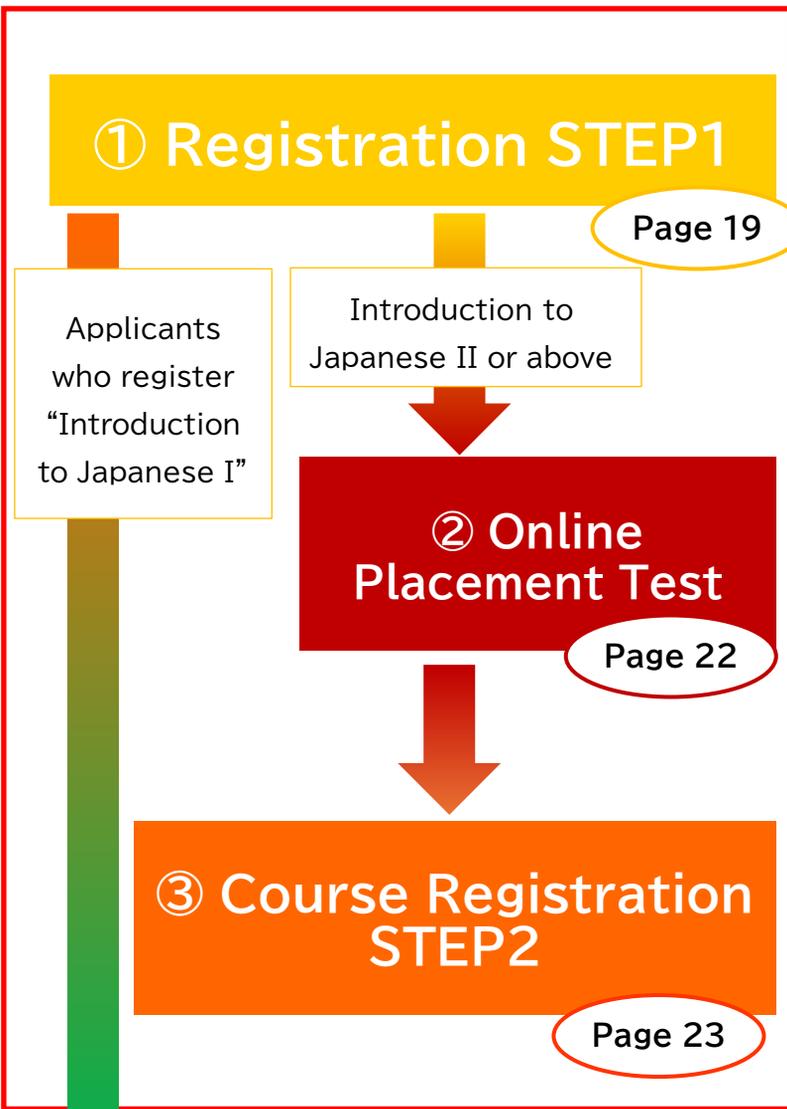
**(2) Registration for
Japanese language support
courses not included in the
regular curriculum
(NON-CREDITED)**

(2)[Support course] Registration for Japanese language support courses not included in the regular curriculum

The following procedures ①②③ (or ①) are required to attend Japanese language support courses not included in the regular curriculum.

※Attending Japanese language courses without registration is strictly prohibited.

★Flowchart of the registration process



※Procedures ①~③ must be done through "Japanese Language class registration webpage"
Not through KULASIS.

If you wish to register for both "Japanese language courses in the ILAS curriculum" and "support courses not included in the regular curriculum", you must complete;

STEP1	Register on each webpage respectively
Placement Test	Take Only Once

April 8 (Wed.)
First Semester Classes begin

Online Advisory Session for course registration
Page 22

Lottery
Page 25

Registration Adjustment
Page 26

Registration finalized on April 24 (Fri.)

★Information about support courses will not be posted on KULASIS. Please check the link below for the details such as class schedule.

<https://www.z.k.kyoto-u.ac.jp/introduction/education-center-for-japanese/japanese-language-classes/learning-support>



Registration STEP1 (Support Courses)

Open: March 2 (Mon.) 9:00 (JST)

Deadline: March 6 (Fri.) 16:00 (JST)

In STEP1, applicants need to register their own personal data such as name, faculty/graduate school, student status and email etc.

1. Please access the URL below
“Japanese language courses offered by the Education Center for Japanese Language and Culture” site.
<https://u.kyoto-u.jp/t96xh>



2. Click (2) Japanese language support courses not included in the regular curriculum.

(1) [Japanese language courses in the Liberal Arts and Sciences curriculum](#)

(2) [Japanese language support courses not included in the regular curriculum](#)



3. Go to the STEP 1 Login page

Japanese language class registration webpage >

Click!

日本語・日本文化教育センター全学共通科目日本語クラス受講申し込み Application for Arts and Sciences curriculum offered by the Education Center for Japanese Language and Center

■ [STEP1] ログイン Login

■ 注意事項 NOTICE

※Enter the following ID and Password

ログインID Login ID	<input type="text"/>
パスワード Password	<input type="text"/>

ID: Support26

PW: Spring1

Login

パスワード作成 Create a password

新規パスワード作成 [必須] Required Create your password 半角英数字、8文字以上16文字以下 8 to 16 characters with single-byte alphabets and numbers.	<input type="text"/> 入力例 Example 半角英数 Single-byte alphabets and numbers <input type="text"/> (確認用) Re-ent このパスワードは「履修科目登録STEP2」が必要 This password is requested in the Course Registr
--	--

Create your own Password

※This password is necessary when you log in to the webpage for the Course Registration STEP2

In the Personal Information area, **required fields must be filled in** completely. Especially, please pay attention to the following area.

[必須] Required

<p>KU Status</p>	<p>※Be sure to choose correct status</p>
<p>Identification at Kyoto University</p>	<p>Upload a scanned copy of your ID card or Letter of Admission that proves your enrollment at Kyoto University. ※Make sure the period of enrollment is valid.</p>
<p>Email address ※placement test information will be sent to this address</p>	<p>Current students: KU student email address MUST! (@st.kyoto-u.ac.jp)</p> <p>Researchers: KU email address (@kyoto-u.ac.jp) ※Lab email address is not acceptable. e.g.) x @drs.dpri.kyoto-u.ac.jp x @cira.kyoto-u.ac.jp x @yukawa.kyoto-u.ac.jp x @cseas.kyoto-u.ac.jp x @kurims.kyoto-u.ac.jp</p> <p>New students and researchers who haven't received the KU email address yet: Gmail address or Home university address is recommended. ★★DO NOT REGISTER with★★ x @hotmail.com x @outlook.com x @web.de x @gmx mail x @cell phone company email address</p>
<p>※After registration, please check your email account regularly since important notices regarding the Japanese language course registration will be sent there.</p>	
<p>学年/Grade 学生番号/Student No. 指導教員/Advisor 電話番号/ Phone Number</p>	<p>These items are optional. Leave them blank if you are a new student and you do not have them yet.</p> <p>Do not input “+” id “-” between numbers.</p>

【Registration STEP1】

Please choose **Wed. or Thu. course** if you apply for "Introduction to Japanese I"

To take the placement test, please check "Introduction to Japanese II" or above.

Q7. あなたは今学期どのレベルの日本語授業の受講を希望していますか。 Which level do you want to take this semester?
[必須] Required

入門Iレベル Introduction to Japanese I level	<input type="radio"/> Introduction to Japanese I Wednesday Course (※same content as Thursday's) <input type="radio"/> Introduction to Japanese I Thursday Course (※same content as Wednesday's)
入門II以上 Introduction to Japanese II or above. Business Japanese Course is for Advanced level applicants.	<input type="radio"/> Introduction to Japanese II or above

Level Preference	Choice
<ul style="list-style-type: none"> A complete beginner 	Introduction to Japanese I level
<ul style="list-style-type: none"> Wants a course at the Introduction to Japanese II level or higher Does not know if their own level is Introduction to Japanese I or II Wants to check their own level with a placement test 	Choose Introduction to Japanese II or above

有効化されたECS-IDまたはSPS-IDを持っていますか？ [必須] Required
。 プレースメントテストの受験には、有効化されたECS-ID/SPS-IDが必要です
At the moment, Do you have ACTIVATED your ECS-ID or SPS-ID?
ents,
SPS-ID will be required on the placement test.

ctivated ECS/ SPS-ID.

修正(Back) 送信(Submit)

Confirm your registration then click "Submit" to complete your STEP1.

STEP1 complete Email
from

<nihongo@mail.adm.kyoto-u.ac.jp>


Registration STEP1 completed
From: ECJLC@mail2.adm.kyoto-u.ac.jp
To: XXXXXXXX@XXXXXXXX.XX.XX
Your online registration STEP1 has been completed...
=====
Registration number : 000000XXXX
*The last four digits of this number will be requested in the online placement test.
=====

※If you do not receive an auto email after submission, STEP1 may not have been completed successfully. In that case, check your spam folder then contact the Japanese Education Section immediately before the deadline from the link below:
<https://forms.gle/MiGhzHMrftKugxFJA>

※Last four-digit registration number

It will be required when you take the online placement test, your inquiry to us, and so on.

Online Placement Test

Period (JST)	March 11 (Wed.) 9:00~March 13 (Fri.) 17:00 ※Inaccessible b/w 4am and 6am due to maintenance
Answer time	80 minutes
Results	To be announced on March 19 (Thu.) evening via email

- The online placement test is conducted using a web-based learning system called “**Pand A**”.
- By the day before the test, the test taker will receive an invitation message from Prof. Ruchira Palihawadana. Please read instructions in it carefully before taking the test.
- If you are planning to take Japanese language courses in the Liberal Arts and Sciences curriculum, have received an exemption code, and have entered (or will enter) the exemption code in STEP1 of that course, you do not need to take the placement test. (You will be assigned to one higher level and the level cannot be changed.)
- There is no dedicated exemption code for the Japanese language support courses not included in the regular curriculum.

Please be sure to have the **four-digit registration number** ready before you take the test. (“Registration number”→ Page 21)

Online Advisory Session : Test Takers Only (By Request)

Japanese language coordinators offer this session to the following applicants.

- who need to take courses in a level that differs from the result of the placement test.
- who took the placement test and attended the first class and worried whether the course they chose is suitable for their Japanese proficiency.

**Make an online reservation in advance.
(first come first served, Seats are limited)**

How to Conduct	Zoom
Details	We will send an email on April 10th to students who have taken the placement test.
Online Advisory Session	April 17 (Fri.) & 20 (Mon.) You can book only one slot from the above schedule. ※Those who have already booked an advisory session are not allowed to make a reservation this time.
	Online reservation opens: April 13 (Mon.) 17:00 ~ April 16 (Thu.) 9:00
Notice	For STEP 2, you must register for the course at the level assigned by the placement test before the deadline. If STEP2 is incomplete, you will not be eligible for advisory session.
	If a level change is approved, you will be permitted to switch to a course where there is a seat available. Please note that the level of Japanese language courses in the ILAS curriculum will also be changed accordingly.

Course Registration STEP2 (Support Courses)

Open: April 1 (Wed.) 9:00 (JST)
Deadline: April 3 (Fri.) 13:00 (JST)

(1) Applicants will receive an URL link for Course Registration STEP2 by email on **April 1 (Wed.) around 8:30**.

<STEP2 Login page>

京都大学 KYOTO UNIVERSITY	
日本語・日本文化教育センター日本語クラス受講申し込み Application for Japanese Language Classes offered by Center for Japanese Language and Culture	
■ [STEP2] ログイン Login	
申請時に登録したPCメールアドレス E-mail address (PC) you registered when you applied	<input type="text"/>
申請時に作成したパスワード Password you created when you applied	<input type="password"/> パスワードを忘れた方 Forget Password
<input type="button" value="Login"/>	

The email address and PW registered in STEP 1 (Page 21) are required to Login



<STEP2 Course Registration page>

(2) The course assigned based on the result of placement test is displayed in this page.

申込番号 Registration number	BU000000XXXX	お名前 Name	Kyodai Taro
-----------------------------	--------------	-------------	-------------

試験結果 Test result			
クラス Class	中級II Intermediate II	点数 Score	80 点

Confirm your result (score and the assigned level) of the placement test



(3) Please choose your assigned level course.

(4) **You cannot take the Japanese course without completing STEP 2.**

【Course Registration STEP2】

Based on your level finalized by Placement Test, please choose your class as below. Even if there is one option, please complete STEP2 by choosing the class.

Please ✓ your level

You can take only one of these two classes. (The contents of the classes are the same.)

- 入門コースI Introduction to Japanese I ←Switch on the checkbox and then choose one of classes below.
 - 入門コースI① 水曜クラス Introduction to Japanese I① Wednesday Class
 - 入門コースI② 木曜クラス Introduction to Japanese I② Thursday Class
- 入門コースII Introduction to Japanese II
- 中級講座IB Intermediate to Japanese IB ←左のチェックボックスをオンにし、下記いずれかのクラスを選んでください。
↖Switch on the checkbox and then choose one of classes below.
 - ①Fri. 10:30-12:00 Face-to-face class at Yoshida Campus: covers the first half of the textbook
 - ②Fri. 13:15-14:45 Online class: covers the second half of the textbook
- 中級講座IIB Intermediate to Japanese IIA←このクラスを受講する場合、左のチェックボックスをオンにし、下の丸いチェックボックスをオンにしてください。Switch on the checkboxes on the left and below.
 - オンライン授業 Online class
- 上級講座B Advanced Japanese Course B ←このクラスを受講する場合、左のチェックボックスをオンにし、下の丸いチェックボックスをオンにしてください。Switch on the checkboxes on the left and below.
 - オンライン授業 Online
- ビジネス日本語B Business Japanese B
↖このクラスを受講する場合、上のチェックボックスをオンにしてください。Switch on the checkbox to take this course.

Introduction I:
Wed. or Thu.
class

Introduction II:
One option

Intermediate I:
2nd or 3rd class on Fri.

Intermediate II:
One Option

Advanced:
Advanced or/and
Business

Send

Click "Send", then go to the confirmation page.

Click "Send", again to complete your registration

あなたのクラス Your course

Previous Page Send

<Important>

After STEP2 registration period, if the number of registrants exceeds the class capacity, a lottery will be held. Only those who are **not successful** in the lottery will receive an email.

You cannot take the Japanese course without completing STEP 2.

Lottery

Lottery result	How to know	If there is a vacancy
Unsuccessful	You will receive an email accordingly.	There will be a priority to re-register. The email may be sent so please don't miss the email.
Successful	No email will be delivered. Just attend the class.	

April 8 (Wed.) First Semester begins

<Important>

After STEP2 registration period, if the number of registrants exceeds the class capacity, a lottery will be held. **Only those who are not successful in the lottery will receive an email.**

You cannot take the Japanese course without completing STEP 2.

Please review the two schedules below to confirm your first-class date.
<https://www.z.k.kyoto-u.ac.jp/introduction/education-center-for-japanese/japanese-language-classes/learning-support>

and

[https://www.z.k.kyoto-u.ac.jp/download/academic-calendar/academic calendar en.pdf](https://www.z.k.kyoto-u.ac.jp/download/academic-calendar/academic%20calendar%20en.pdf)

[Class Cancellations]

In case of a class cancellation, instructors will notify you by email. So please check the email box regularly.

[Absence Notifications]

Our office cannot handle absence notifications or assignment submissions on behalf of students.

For privacy reasons, we are unable to provide instructors' contact information.

Please contact your instructor directly or ask a classmate for assistance.

Registration Adjustment (Support Courses)

Adjustment form at: <https://forms.gle/26WsyNAi9WUUpdFVZ9>

During the following period, you can change the class (within the same level) or withdraw of your registration,

Adjustment period for the registration
April 8 (Wed.) 9:00 ~ April 24 (Fri.) 9:00

What you can do	Details
※Registration applications will be accepted on a first-come, first-served basis only for classes with open seats. ※ Only for classes at the study level assigned by the placement test.	
■ Cancellation of courses registered in STEP2	The application method will be announced from nihongo@mail.adm.kyoto-u.ac.jp (no-reply address) just before the start of registration adjustment period.
■ Switch the course --Introduction to Japanese I-- Introduction to Japanese I ① or ② --Intermediate I-- Intermediate Japanese Course I A ① or ②	
■ Additional course registration --Advanced-- Advanced Japanese Course A Business Japanese A	

- If you need to discuss your level assessed by the placement test, refer to the "Online advisory session" on page 22.
- The classes available on PandA after April 24 evening.

【Registration Adjustment Google form】

Japanese Language Class Registration Adjustment Form (Support Japanese Course) 日本語科目登録調整フォーム
【課外の日本語学習支援講座】

This is the application form for Japanese language support courses not included in the regular curriculum (non-credit).
こちらは課外の日本語学習支援講座（単位取得なし）の申し込みフォームです。

Enter the SAME E-MAIL ADDRESS as the one you registered in STEP1.
STEP1で登録したメールアドレスを入力してください。

* 必須の質問です

Japanese Language Class Registration Adjustment Form (Support Japanese Course) 日本語科目登録調整フォーム
【課外の日本語学習支援講座】

* 必須の質問です

Your Information

個人情報

Name in alphabet 名前（アルファベット）*
Enter the same name as on your student ID card.
If your name is in Kanji, please also write it in alphabet.

学生証に記載された名前を入力してください。
漢字の場合は、アルファベット氏名も入力してください。

回答を入力

Enter four-digit registration number given in STEP1 correctly. *
4桁のSTEP1登録番号を正確に入力してください。

※To find the number, please check the email from nihongo@mail.adm.kyoto-u.ac.jp that you received after completing STEP1.
※4桁の番号がわからない場合は、STEP1完了時にnihongo@mail.adm.kyoto-u.ac.jpから送られたメールを確認してください。

回答を入力

(1) Read the instructions carefully and fill out the form.

(2) Choose Add or Drop.

Submit a form each time for each action.

Japanese Language Support courses not included in the regular curriculum
課外の日本語学習支援講座

October. 8 at 9 a.m. ~ October. 20 at 9 a.m.
※All requests made during the period above will be reflected onto PandA on the last day of the period.
※上記の期間に行われた申請については、期間最終日にまとめてPandAへ反映されます。

You can take only one course in total.
1人につき1クラスのみ受講可能です。

What would you like to do for support course? *
課外の講座で追加・削除どちらを行いますか？

Add/ 追加
 Drop/ 削除

戻る 次へ フォームをクリア

※ Submit a form each time for each action.

Example)

Request to Add: Introduction to Japanese I①

Request to Drop: Introduction to Japanese I②

In this case, you will submit the form a total of twice:
one submission for “Add” and one for “Drop”.

(3) To DROP a course, select the course you wish to drop and click the 'Submit' button to finish.

Drop Japanese Language Support courses not included in the regular curriculum
課外の日本語学習支援講座 削除

October. 8 at 9 a.m. ~ October. 20 at 9 a.m.
※All requests made during the period above will be reflected onto PandA on the last day of the period.
※上記の期間に行われた申請については、最終日にまとめてPandAへ反映されます。

Course to Drop
削除する講座

Introduction to Japanese I ① Wed.4 / 日本語入門コース I ① 水4

Introduction to Japanese I ② Thu.3 / 日本語入門コース I ② 木3

Introduction to Japanese II Tue.2 / 日本語入門コース II 火2

Intermediate Japanese Course I B ② Fri.3 Online / 日本語中級講座 IB② 金3 オンライン

Intermediate Japanese Course I B ① Fri.2 / 日本語中級講座 IB① 金2

Intermediate Japanese Course II B Thu.3 Online / 日本語中級講座 IIB 木3 オンライン

Advanced Japanese Course B Tue.3 Online / 日本語上級講座 B 火3 オンライン

Business Japanese B Thu.4 / ビジネス日本語講座 B 木4

戻る 次へ フォームをクリア

(4) If you would like to ADD a class, please check the course availability with the spreadsheet on the google form.

Add Japanese Language Support courses not included in the regular curriculum
課外の日本語学習支援講座 追加

※Unless you have been approved to change your class level in an advisory session, you can't select a class which doesn't match your assigned level (sessions are eligible only for students took a placement test).
※Simultaneous enrolment in two classes of the same content (e.g. Introduction to Japanese I①&②) is not permitted.
※Available only for the classes with seats remaining on a first-come, first-served basis.

Check [the spreadsheet](#) for the information on remaining seats.
※Please check [the spreadsheet](#) for Zoom information of online classes.

※履修相談会でレベル変更が認められない限り、自分のレベルと一致しない授業を選択することはできません。(履修相談会はプレースメントテストを受験した学生のみ予約可能です。)
※同じ内容の2つのクラス(例:入門①&②)を同時に履修することはできません。
※空席がある科目のみ、追加を先着順で受け付けます。空席情報は[スプレッドシート](#)を確認してください。
※オンライン授業のZoom情報は、[スプレッドシート](#)を確認してください。

Course Title (Support Course)	定員 Capacity	登録数(初回 登録の人数) Number of Registrations	追加 Add	削除 Drop	残席 Remaining Seats
Introduction to Japanese I ① Wed.4/日本語入門コース I ① 水4	32	29	1	4	6
Introduction to Japanese I ② Thu.3/日本語入門コース I ② 木3	32	27	0	3	8
Introduction to Japanese II Tue.2/日本語入門コース II 火2	32	17	0	2	17
Intermediate Japanese Course I B ② Fri.3 Online/日本語中級講座 IB② 金3 オンライン	32	7	0	0	24
Intermediate Japanese Course I B ① Fri.2/日本語中級講座 IB① 金2	32	9	0	2	24
Intermediate Japanese Course II B Thu.3 Online/日本語中級講座 IIB 木3 オンライン	32	13	0	2	18
Advanced Japanese Course B Tue.3 Online/日本語上級講座 B 火3 オンライン	32	22	0	4	9
Business Japanese B Thu.4/ビジネス日本語講座 B 木4	32	17	0	3	18

※You can only add a class at your own level from the courses that have open seats.

!!WARNING!!

※Unless you have been approved to change your class level in an advisory session, you can't select a class which doesn't match your assigned level (sessions are eligible only for students took a placement test).
The instruction of the online advisory session is sent on October 9th.
※履修相談会でレベル変更が認められない限り、自分のレベルと一致しない授業を選択することはできません。(履修相談会はプレースメントテストを受験した学生のみ予約可能です。)

Course to Add
追加する講座

- Introduction to Japanese I ① Wed.4/日本語入門コース I ① 水4
- Introduction to Japanese I ② Thu.3/日本語入門コース I ② 木3
- Intermediate Japanese Course I B ② Fri.3 Online/日本語中級講座 IB② 金3 オンライン
- Intermediate Japanese Course I B ① Fri.2/日本語中級講座 IB① 金2
- Advanced Japanese Course B Tue.3 Online/日本語上級講座 B 火3 オンライン
- Business Japanese B Thu.4/ビジネス日本語講座 B 木4

(5) Select your course to add.

(6) Check the required fields and click the Submit button.

(7) Attend the class.

(8) Please check your final enrollment status on Panda. The status is expected to be reflected on the day following the last day of the course registration adjustment period.

Registration Adjustment Period
April 8th (Wed.) 9:00~April 24th (Fri.) 9:00

How to Login to Panda

The method for logging into Panda varies depending on the address registered during STEP 1. Consequently, some students may have two Panda accounts.

STEP1 Registered Email Address	User ID	Password
KU student Address	ECS-ID	The Password for your ECS-ID
Othe Address	Registered Email Address in STEP1	The password you set to activate Panda via the "Welcome to Panda" email.

Your ECS-ID is issued by your affiliated department, so if you do not know it, please check with your department.

If you wish to merge your Panda accounts into one, please notify us **by 9:00 AM on April 24th** at (A30kyomuj@mail2.adm.kyoto-u.ac.jp) with the following information:

- Your Name
- 4-digit Registration Number given after STEP1
- Kyoto University Student KUMOI Email Address (@st.kyoto-u.ac.jp)
- Level and Class

Registration Finalize on April 24 (Fri.)

(Absence Notifications)

Our office cannot handle absence notifications or assignment submissions on behalf of students.

For privacy reasons, we are unable to provide instructors' contact information.

Please contact your instructor directly or ask a classmate for assistance.

FAQ about the registration for Japanese support courses

Q1. I have extended my enrollment/hire date to May. Can I apply for the Japanese support courses?

A1. No, you cannot apply for the Japanese language courses unless you are enrolled/employed in Kyoto University as of April 1st, 2026.

Q2. I could not complete the registration STEP1 by March 6th. Can I still take Japanese language courses?

A2. There is a final round from March 13th 9:00 until March 25th 13:00. Those who were unable to complete the registration STEP1 by March 6th can register for the course during this period.

◆ How to obtain the latest ID and password for the final round STEP1;

•Current students:

Download the “Guide to Registration for Japanese Language Courses (2026 First Semester)” from the KULASIS Information site after March 13th.

•New regular students:

Download the “Guide to Registration for Japanese Language Courses” from the New student registration website>Information after March 13th.

•Researchers and new non-regular students:

Contact Japanese Education Section via inquiry form, <https://forms.gle/MiGhzHMrftKugxFJA>.

If you register for the registration STEP1 after March 13th, the following procedures will be scheduled as follows:

•**Placement test**→ March 26th 13:00 to March 27th 17:00

•**Course Registration STEP2**→ April 1st 9:00 to April 3rd 13:00

※Given the compressed timeline, please complete the registration STEP1 by March 6th as originally scheduled.

Q3. I registered my personal email address in STEP1, but I didn't receive an email “Welcome to Panda”. What should I do?

A3. Firstly, please check the junk and promotion mailbox in your email account. If you don't find it anywhere, please contact us via inquiry form, <https://forms.gle/MiGhzHMrftKugxFJA> immediately.

On the other hand, if you have ever activated a Panda account with the same email address (as login ID) at the previous placement test, you will not receive the welcome message this time. In this case, please log in to Panda with the same password that was used to activate your account at the last time. (Please refer to the “Placement Test Guide” which was sent to you prior to the placement test.)

FAQ about the registration for Japanese support courses

- Q4. I log in to PandA with my ECS-ID since I am a current student. But I cannot find the placement test on my PandA account.
- A4. This is because you did not register with the <st.kyoto-u.ac.jp> address in STEP1. In this case, there is no placement test in your PandA. Please log in to PandA with your registered email address and password when you activated your account.
- Q5. I would like to know the contents and the instructors of the support courses.
- A5. Please search the syllabus of the support courses from the link below.
<https://www.z.k.kyoto-u.ac.jp/download/japanese-language/6.pdf>
- Q6. I want to apply for the course that has already been oversubscribed. Can I be placed on a waiting list?
- A6. There is NO waiting list for the cancellations. Please check the Google Form which will be notified by an email about the registration adjustment period to verify class registration status. If space is available, registration will be accepted on a first-come, first-served basis during the registration adjustment period.
- Q7. Is it possible to audit the un-registered courses?
- A7. No. Please make sure that you register all courses you would like to take.
- Q8. When does the class start?
- A8. Please refer to the Page 25.
- Q9. Can I still take the Japanese language support courses not included in the regular curriculum even if my enrollment period at Kyoto University is less than one semester?
- A9. Enrollment is limited to students who are able to attend all 16 sessions of the course, including the feedback period. Therefore, if your enrollment period is shorter than that duration, you will not be able to take the course.

Contact details:

Japanese Education Section
Basement Floor,
Yoshida International House (#94)

Inquiry Form: <https://forms.gle/MiGhzHMrftKugxFJA>



If you have queries regarding Japanese language study, you can consult to course instructor directly.

Please refer the website below for their office hours.

<https://www.z.k.kyoto-u.ac.jp/introduction/education-center-for-japanese/japanese-language-classes/zenkyo-japanese/notes>