

Seal of Professor	
Seal of Supervisor	

Notification of Overseas Travel

Date: year _____ month _____ day _____

To: The Dean, Graduate School of Medicine

Graduate School of Medicine Department _____Program Master / Doctoral Year of study _____

Student ID No.

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Name _____ Signature _____

Address _____

Zip code _____ (Mobile) Phone _____

E-Mail _____

I hereby present notification that I will travel overseas, as described below:

(1) Purpose: *(Please select one of the following. If you select No. 10, please provide further details)*

1. Leisure 2. Visit home / Extracurricular activities 3. Language study 4. Study 5. Internship*
 6. Japan overseas cooperation volunteers 7. Research 8. Fieldwork 9. Academic meeting 10. Other _____
 11. Joint Degree / Double Degree *Choose Internship only if you intend to have working experience.

(2) Period: FROM year _____ month _____ day _____ / TO year _____ month _____ day _____

(3) Destination(s): _____

**In case you visit more than one country and your purpose falls into any of 3 to 10 above, please attach Form No.9-a for each destination.*

(4) Hosting institution: _____

(5) Program name: _____ *Please attach any relevant documents describing the program contents.

(6) Scholarships, Sponsors, etc.: _____

(7) Please choose one of the following: _____

1. I intend to earn academic credits at the host institution during this trip.
 2. I intend to earn academic credits at Kyoto University during this trip.
 3. I do not intend to earn academic credits during this trip.

(8) Emergency contact in Japan during period of travel:

Name _____ Relationship _____ Telephone No. _____

(9) Contact details during period of travel:

Address _____ Telephone No. _____

E-Mail _____ Passport No. _____

(10) Travel insurance: Name of company _____ Insurance No. _____

(11) Security Export Control Checklist *Please answer the questions if your purpose falls into any of 4 to 10 above.

Q1. I will transfer technologies to residents living overseas during this overseas trip. Yes NoQ2. I will hand-carry or send goods such as research equipment, measuring instruments or materials other than personal computers, digital cameras and/or mobile phones. Yes No**If you check "Yes" in Q1. or Q2., you cannot go abroad unless you fill out the Form SEC-002 and have it checked.* I have already submitted the Form SEC-002 to International Affairs and have already confirmed that this transaction is approved. Form SEC-002: <https://u.kyoto-u.jp/f90pn> Place of submission: a40anzen@mail12.adm.kyoto-u.ac.jp(12) My Research field/laboratory has constituent members involved in medical activities: Yes No

【For Official Use】

Exchange Agreement	Leave of Absence	JD./DD.	Accident & Emergency Insurance etc.