

Seal of the Professor	
Seal of the Supervisor	

Request for Withdrawal 【退学願】

Date: year _____ month _____ day _____

To: Dean of Graduate School of Medicine

Graduate School of Medicine Department _____

Year _____ admitted/advanced/transferred: _____ year student

Student ID No.

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Name _____ (Signature) _____

Address 〒 _____ (Mobile) Phone _____

E-Mail _____

I hereby request permission for permanent withdrawal from the course as indicated below

◆ Date of withdrawal: year _____ month _____ day _____

◆ Reason for withdrawal (Circle the applicable one)

1. Overseas travel for study or other reasons

(Please indicate, in the Further Details blank below, the destination country, the name of university and overseas address.)

2. Change in study plans (If you are transferring to another university's faculty etc., indicate the name of university and faculty etc. in the Further Details blank below.)

3. Employment/Preparation for qualification exam (Please indicate, in the Further Details blank below, the name of the company/organization you will work for, or the qualification for which you are studying.)

4. Family reasons

5. Financial reasons

6. Loss of desire to study

7. Illness/Injury

8. Other (Specify reason in the Further Detail blank below.)

Further Details: _____

◆ Tuition Payment Status

Circle the applicable one.

Tuition for _____ Semester or _____ (month), _____ (year) **Paid / Full Exemption ***

*If you submit this form in the middle of the first month of the semester (April/October), your tuition fees for the rest of the semester will be exempted. The students who have already paid tuition fees can make a request to refund.

Note 1: Please return your Student ID to your Faculty/Graduate School's Student Affairs Office while the card is valid.

2: If, after submitting a request, you receive no response from the university by the date of the withdrawal, it means that your request has been approved.

3: Signature may replace printed name and seal.

4: If you have obtained credits during a period for which you have not paid the tuition fee, the credits shall not be certified. However, if you pay the tuition fee at a later date, the credits shall be certified.