

Graduate School of medicine, Kyoto University
Guide for Applying to
Doctoral program in Medicine for 2018

Translation Disclaimer

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The information in the guidelines is subject to change without notice.

Refer to the latest information available at

http://www.med.kyoto-u.ac.jp/en/apply/entrance_examination/

A message to prospective students of doctoral program in medicine

The heart of our mission at Kyoto University Graduate School of Medicine is to improve health and quality of life through deepening our understanding of human body and elucidating the underlying mechanisms of diseases. With the advancement of technology, the current medical research communities encourage interdisciplinary approach to research topics. Thus at our graduate program we are focused to prepare our young scientists not only to become a leader within the specialized field but also to enrich the training environments to develop diverse disciplinary understanding of medical sciences.

Our “The Graduate Courses of Integrated Research” was established in 2006 by combining six medical research departments including clinical medicine, basic medicine, and social medicine. We are seeking positive and enthusiastic students who are willing to give their best on the medical research.

I Major and Enrollment Capacity

Medicine 170 (Including few students from Special Selection for Working Applicants)

To learn more about “Research Fields (department)” in our program, please refer to the website of Graduate School of Medicine: http://www.med.kyoto-u.ac.jp/en/grad_school/research/doctoral_course/

II Eligibility Requirements

Applicants must satisfy one of the following requirements below (or who will satisfy one of the following requirements by March 31, 2018).

1. Those who have graduated from a six-year program of Japanese university (limited to programs in medicine, dentistry, veterinary medicine, and pharmacy).
2. Those who have completed 18 years of formal school education outside of Japan. *
3. Those who have completed 18 years of formal school education provided by a foreign institute by taking distance/online programs while residing in Japan. *.
4. Those who have completed a undergraduate programs provided by a foreign institutes which is designated by the Ministry of Education, Culture, Sports, Science and Technology in Japan(hereafter “the MEXT”) (limited to programs which is equivalent to the 18 years of formal school education in Japan).
5. Those who have been awarded a degree equivalent to bachelor’s degree by completing a 5 years or longer program at a foreign university/other foreign educational institution which have been accredited by the respective foreign government or a person who has obtained certification by the appropriate foreign governmental agency, or which has been designated by the MEXT as the equivalent thereof. (This includes those who have completed the distance/online program offered by the appropriate school by taking courses while residing in Japan as well as one of those foreign educational programs at an appropriate educational institution positioned in the school education system of the said country and designated by said authorization described in the preceding Item)
6. Those who have been designated by the MEXT (Notification No. 39, Ministry of Education, 1955).
 - 1) Those who have completed an undergraduate program in either medicine or dentistry at a university in accordance with the former University Decree (1918, Imperial Edict No. 388).
 - 2) Those who have graduated from National Defense College in accordance with the Ministry of Defense Establishment Law (1954, Law No. 164).
 - 3) Those who have completed a master’s program or a professional graduate school program which stated in accordance with the School Education Act (1947, Law No. 26) Article 99, Item 2 / Those qualified to receive a master’s degree, or those who have been enrolled for two years or more in a consistent five-year doctoral program which is not divided into two-year master’s program and three-year doctoral program, have obtained more than 30 credits there and completed required research work (including persons who fall to Degree Regulations (1953, Ministry of Education Directive No. 9) Article 6, No. 1, prior to the revisions of the Degree Regulations by order of Ministry Directive (1974, Ministry of Education Directive No. 29) and who are recognized

by the Graduate School of Medicine, Kyoto University as having demonstrated academic excellence which is equivalent or superior to that of those who have graduated from a veterinary medicine program at a graduate school or non-degree program, or who have graduated from a program at a graduate school or non-degree program in medicine, dentistry or pharmacy founded in order to cultivate practical clinical ability.

- 4) Those who have two or more subsequent years of a research experience at a university or research institution after graduated from a university (except for a veterinary medicine program at a graduate school or specialty school, or programs at a graduate school or non-degree program in medicine, dentistry or pharmacy founded in order to cultivate practical clinical ability), or after completed 16 years of education at a foreign school, and those who also have been recognized by their research achievement to have academic ability equivalent or superior to that of those who have graduated from a university in medical program, dentistry or pharmacy program designed in order to cultivate practical clinical ability (requires Eligibility Screening; see item V) [Applicable only to those who apply to Special Selection for Working Applicants]
7. Those who have been enrolled for four years or longer in a six-year program (limited to programs in medicine, dentistry, veterinary medicine and pharmacy) of a university in Japan (including those the MEXT approved as having equivalent education, in accordance with Article 102-2 of the School Education Law), and who are recognized by the Graduate School of Medicine, Kyoto University as completed required academic credits with an academic excellence. (requires Eligibility Screening; see item V)
8. Those who demonstrated academic performance equivalent or superior to Eligibility Requirement "II-1." on the individual eligibility screening given by the Graduate School of Medicine, Kyoto University and who will be at least 24 years of the age by March 31, 2018 (JST). (It requires Eligibility Screening; see item V)

Those who have graduated or are expected to graduate from a foreign university must submit a copy of graduation certificate (or certificate of expected graduation) and "[Preliminary Eligibility Check for Foreign Applicants](#)" application sheet to Academic Affairs/Student Support Office (Manager of Graduate School Academic Affairs) by **5:00 pm on Tuesday, August 8, 2017** before starting the application process.

Requests from "Applicants who live outside of Japan" ("Overseas Candidates" hereafter) to check their application eligibility are acceptable by email. They will receive further instructions of application procedure with the check result. Refer to the website to apply: http://www.med.kyoto-u.ac.jp/en/apply/entrance_examination/

Note-1: Some Research Fields require students to have clinical experience as a medical doctor; please contact and confirm to the Research Field which you are interested in.

(List of Research Fields)

http://www.med.kyoto-u.ac.jp/en/grad_school/research/doctoral_course/

Note-2: Regarding Special Selection for Working Applicants.

Graduate school of Medicine is implementing Special Selection for Working Applicants which allows students to be able to enroll in this program with continuing their position as an employee. Admission of Special Selection for Working Applicants is limited to those who are in employment and who do not have a medical license.

If you are a student in a university or a graduate school as of April 2017, you cannot apply to Special Selection for Working Applicants. Therefore the examination items (number of the questions) will be the same as General Selection applicants. (3 questions from General medicine and general biology category)

III Application procedures

1. Application period

Monday, September 11, 9:00am to Wednesday, September 13, 5:00pm, 2017 (JST).

(Application materials must arrive during the above period strictly, by post or in person)

Office hours: 9:00 am-0:00 pm, 1:00 pm-5:00 pm.

If you are sending the package of materials by postal mail, it must arrive by 5:00 pm on September 13, 2017 (JST). However, the package postmarked on September 11, 2017 and that was sent by registered express mail from within Japan will also be accepted even if it arrives after the deadline.

Overseas Candidates must send the instructed application materials below by international delivery service like EMS, as those documents have to arrive by **Wednesday, September 13, 2017 at 5:00pm (JST)**

Admission information will be given by request by email from the applicants who passed the “Preliminary Eligibility Check”. See: http://www.med.kyoto-u.ac.jp/en/apply/entrance_examination/

2. Submission Method

Send by **registered express mail** using the envelope enclosed to the guideline booklet (issued for domestic applicants only).

Use the envelope enclosed to the guideline booklet, even if you are submitting the materials in person.

Overseas Candidates have to prepare the “square No.2 size envelope” (240mm x 332mm) or similar size of envelope and paste the “submission label” form on it. Enclose all the materials into the submission envelope and the put it into another envelope/EMS envelope and send it to be delivered above deadline. Using EMS or another international courier service with mail tracking is recommended.

3. Application materials should be sent to:

Academic Affairs/Student Support Office
(Manager of Graduate School Academic Affairs)
Graduate School of Medicine, Kyoto University
Yoshida Konoe-cho, Sakyo-ku, Kyoto 606-8501, Japan

4. Application Materials (* on the left of the table indicates using of designated forms enclosed to the guideline booklet. (In Japanese only) Overseas Candidates get electronic forms provided by request email after they finish their Preliminary Eligibility Check.

*	1	Application Form for Admission	<p>Please fill out required items on both sides on the designated form</p> <ul style="list-style-type: none"> - Regarding “Desired Research Field”, applicants must contact a professor and obtain the prior approval for applying this program. - Overseas Candidates must fill out the electronic form and submit both printout and the electronic form and must ask their Desired Research Fields to fill out the “Research Theme” column in Japanese.
	2	Official Academic Transcript in Japanese or English (original or authorized copy)	<p>These documents must be prepared and sealed (or signed) by the dean (department/faculty head) of the university (undergraduate) which you are currently attending or graduated from, and both <u>should be written in English or Japanese</u>, no photocopies are accepted</p> <p>Applicants who have graduated from the <u>Department of Medicine, Faculty of Medicine, Kyoto University</u> do not need to submit these items.</p>
	3	Graduation Certificate or Certificate of Expected Graduation (Original or authorized copy)	<p>Those who are currently attending or completed graduate school of master's program must submit the graduate certificate and transcript of master's program.</p> <p>Applicants who are currently attending or completed <u>the master's programs or professional degree programs of the Graduate School of Medicine, Kyoto University</u> do not need to submit these items.</p> <p>Applicants who passed Eligibility Screening do not have to submit these items again with submitting the photocopy of a “Notification Letter of Eligibility Screening”.</p> <p>Applicants who have changed their name after graduation must submit a public document which shows both their old and new names as an evidence.</p>

*	4	Exam Admission Ticket /Photograph Card	<p>Two photographs (3.5cm x 4.5cm) to be pasted in place on the exam admission ticket / photograph card enclosed to the guideline booklet.</p> <p>Overseas Candidates have to prepare two of the above size ID photos and enclose them to submission envelope.</p>
*	5	Self-addressed Stamped Envelope for the return of the exam admission ticket	<p>Please put your name and address in Japan on the envelope enclosed to the guideline booklet and attach a 362-yen stamp. (for Japanese domestic express mail)</p> <p>Overseas Candidates have to enter their name and their choice of Research Field in “Address Label Form” and submit it by email. This is to send their exam admission ticket to the Research Field. Postal stamp is not necessary to attach in this case. The applicants must request the Research Field to receive the ticket for you.</p>
*	6	Form for Evidence of Payment for Application Fees (Pasted on the designated form)	<p>Application fee: 30,000 yen</p> <p>[Japanese government sponsored (MEXT Scholarship) international students or those whom passed the final selection of MEXT Scholarship with a certificate, and those expected to complete master's or professional degree programs at Kyoto University need not pay application fee]</p> <p>For applicants from the affected regions under the Disaster Relief Act whose head of household has been adversely affected by the March 2011 Great East Japan Earthquake (Tohoku earthquake and tsunami), the application fee may be waived. Please ensure to submit a copy of Risai-Shomeisho (Disaster Victim Certificate). For more information about the application, contact the administrative office at the Graduate School of Medicine as soon as possible. (An application submitted after September 1st 2017 will not be acceptable.)</p> <p>Payment period: <u>From Friday, September 1 to Wednesday, September 13, 2017</u></p> <p>[Payment method]</p> <p>1) Refer to the page 10 for online payment procedure and follow the instructions. 2) Choose one of the payment methods from “Credit Card”, “Convenient Store”, “Financial Institution ATM”, or “Internet Banking” and process your payment. (Will cost you 500 JPY as commission) Overseas Candidates must choose “Credit Card” payment. 3) Print out the “Proof of Payment” from EXSS confirmation page to paste it to the “Form for affixing evidence of payment for application fee.” 4) Application examination fees will not be returned once the application form has been processed.</p>
*	7	Address label (enclosed to the guideline booklet)	<p>Please fill out your name and postal address (in Japan) or your laboratory name to be used for receiving the examination decisions and enrollment procedures.</p> <p>*Please make sure the written letters are not exceeding the size of the address sticker.</p> <p>Overseas Candidates have to enter the information on the “Address Label form” and submit the hard copy with other materials.</p>
*	8	Letter of consent	<p>Only for Special Selection for Working Applicants.</p> <p>Please submit the official designated form enclosed to the guideline booklet with the signature / the seal of the head of the institute/company that you are employed.</p> <p>Overseas Candidates have to enter the information on the “letter of consent form” and</p>

			submit the hard copy with other materials.
9	Copy of Residence Card / Alien Registration Card , or Certificate of entry in the resident card		Only for international students. Please submit copies of both side of Residence Card/Alien Registration Card. If the applicants are currently residing overseas, please submit a copy of passport.
10	Japanese Government-sponsored (MEXT scholarship) international student certificate		Please submit a copy if you are Japanese government-sponsored international students attending the school other than Faculty of Medicine or Graduate School of Medicine, Kyoto University. <u>*Without this document you cannot get the examination fee waiver.</u>

- Notes: 1) The content of submitted application materials cannot be changed in principle.
2) Processed exam admission ticket will be sent in the middle of October 2017.

IV Evaluations

Applicants are evaluated comprehensively by performance on the entrance examinations, and academic transcripts.

1. Examinations

(General Selection and Special Selection for Working Applicants)

Time and Date		Subjects		Place
Wednesday, November 1, 2017	9:00 am to 10:30 am	Foreign language (English)	Written Exam	Graduate school of Medicine, Kyoto University (Faculty of Medicine Campus)
	11:00 am to 0:40 pm [11:00 am to 0:00 pm]*	※General medicine / general biology (3 questions) [1 question] *1	Written Exam	
	2:00 pm through	Interview regarding your first choice of Research Field	Oral Exam	

- *1: In brackets [] indicate the number of questions for Special Selection for Working Applicants (except ones who are current students in duly programs of universities).

- Applicants must arrive at their sheets in the examination room (in Graduate school of Medicine, Kyoto University) by 8:30 am on the date of the examination.

The locations of the examination rooms will be posted on the bulletin board in the Graduate school of Medicine before 8:00 am on the day of the examination.

2. Regarding the subject “Foreign language”

- 1) English is the only language provided for the subject “Foreign Language”.
- 2) No dictionaries shall be allowed to use.

3. Regarding the subject “General medicine/general biology”

No dictionaries shall be allowed to use.

V Eligibility Screening (Applicants falling under “II Eligibility Requirements (page1)” 6-(4), 7 and 8)

1. Application deadline

Applicants falling under Eligibility Requirements 6-(4), 7 or 8 are required to submit the following materials for Eligibility Screening to the Academic Affairs/Student Support Office (Manager of Graduate School Academic Affairs) by **5:00 pm on Wednesday, August 23, 2017**.

When mailing the materials, please write “Application for Eligibility Screening to the Doctoral Program in Medicine, for 2018” **in red** on the front of the envelope, and all materials must be sent by registered express mail. Application materials postmarked on or before Friday, August 18, 2017 (if mailed from within Japan), and that were sent by registered express mail will be accepted even if they arrive after the deadline.

Overseas Candidates can request the electronic application form by email after they finish their Preliminary Eligibility Check. As the original graduation certificate and transcript must be arrived to Graduate School of Medicine, Kyoto University by **Wednesday August 23, 2017 at 5:00pm** by international delivery service like EMS. They are recommended to prepare the materials and send them earlier than the domestic applicants.

2. Application materials should be submitted or mailed to:

Academic Affairs/Student Support Office
(Manager of Graduate School Academic Affairs),
Graduate School of Medicine, Kyoto University
Yoshida Konoe-cho, Sakyo-ku, Kyoto 606-8501, Japan

3. Materials to submit (* indicates using of designated forms enclosed to the guideline booklet)

Overseas Candidates can get electronic forms by request email after Preliminary Eligibility Check.

1) Eligibility Requirement 6 - (4) : Those who have two or more subsequent years of research experience at a university or research institution after graduated from a university (except for a veterinary medicine program at a graduate school or specialty school, or programs at a graduate school or non-degree program in medicine, dentistry or pharmacy founded in order to cultivate practical clinical ability), or after completed 16 years of education at a foreign school, and those who also have been recognized by their research achievement to have academic ability equivalent or superior to that of those who have graduated from a university in medical program, dentistry or pharmacy program founded in order to cultivate practical clinical ability.

[Applicable only to members of Special Selection for Working Applicants]

*	Application form for Eligibility Screening	Fill out your academic history following high school graduation on the designated form enclosed to the guideline booklet.
*	Certificate of Employment (designated form)	Certification must be issued by the head of the institution/company that you are employed. Employment period is required to add if the institute/company is a private-sector corporation.
*	Letter of Recommendation (designated form)	To be prepared by a head of the institute/company or a dean/research advisor of the university in which you are/were enrolled. (Must be kept sealed and confidential.)
	Certificate of Final Academic Records	Graduation/completion certificate(s) and academic transcript(s) (Original or authorized copy in English or Japanese)
	Research Activity History	Please describe your research history at your affiliated institute/company. (CV and List of Publication)
	Research achievements of your affiliated institution/company	Please submit documents which show the research achievements of your institution/company including non-profit medical research such as yearly report, academic society bulletins.

2) Eligibility Requirement 7: Those who have been enrolled for four years or longer in a six-year program (limited to programs in medicine, dentistry, veterinary medicine and pharmacy) of a university in Japan (including those the MEXT approved as having equivalent education, in accordance with Article 102-2 of the School Education Law), and who are recognized by the Graduate School of Medicine, Kyoto University as completed the required academic credits with an academic excellence.

*	Application form for Eligibility Screening	Fill out your academic history following high school graduation on the designated form enclosed to the guideline booklet.
	Certificate of Final Academic Records	Certificate of enrollment (with period of enrollment) and academic transcripts (Original or authorized copy in English or Japanese)
	Letter of permission for taking admission exam.	The letter must be prepared and sealed (or signed) by the dean (department head) of the university in which you are/were enrolled. (Form; Free)

3) Eligibility Requirement 8: Those who demonstrated academic performance equivalent or superior to Eligibility Requirements 1 on the individual eligibility screening given by the Graduate School of Medicine, Kyoto University and who will be at least 24 years of the age by March 31, 2018.

*	Application form for Eligibility Screening	Fill out your academic history following high school graduation on the designated form enclosed to the guideline booklet.
*	Letter of Recommendation (designated form)	To be prepared by a research advisor, etc., at the last school in which you are/were enrolled. Must be kept sealed and confidential.
	Certificate of Final Academic Records	Graduation certificate and academic transcripts (Original or authorized copy in English or Japanese)
	Research Activity History	Please describe your research activities following graduation from undergraduate program. (Including a CV, list of publication, abstract of the published article, research achievements, etc) Please attach the copies of research articles and presentation abstracts.

4. Eligibility Screening Decisions

Eligibility Screening decisions will be mailed to applicants by special registered mail in the middle of September, 2017.

Overseas Candidates will receive the decision by email and notification letter of eligibility screening decision will be sent to their prospective Research Field in the middle of September, 2017.

VI Admission Decisions

At 11:00 am on Monday, November 27, 2017, the list of examination numbers of successful applicants are to be posted on the bulletin board of the Graduate school of Medicine, and acceptance letters are to be sent to successful applicants.

The list will also be posted on the website of the Graduate School of Medicine.

(http://www.med.kyoto-u.ac.jp/apply/entrance_examination/) (Japanese site)

(Telephone inquiries about the selection decisions shall not be accepted.)

Overseas Candidates will receive their decision at their prospective laboratory by internal mail delivery service. They can confirm to the laboratory to know the result after the above date.

Applicants must keep their Exam Admission Ticket until Enrollment Procedures are completed.

VII Enrollment Procedures

1. Admission fee : 282,000 yen (subject to change)
2. Tuition First semester : 267,900 yen (total annual tuition: 535,800 yen) (subject to change)

*The amounts indicated above are tentative and subject to change.

*If the above amounts are revised at or after your enrollment, the new amounts will be applied at the time of payment.

3. Successful applicants will be informed the payment schedule of admission fee, items to submit at the beginning of the school year, information of Japan Student Services Organization scholarships and tuition exemption information with other admission procedure documents by postal mail at the beginning of March 2018.

4. Successful applicants who passed via “General Selection” (Except for “Special Selection for Working Applicants”) may not enter to the program with maintaining their tenure employment. If they are still employed at the time of entrance procedure, they have to submit “certificate of resignation” from their employers issued by March 31, 2018 to submit to admission office, Graduate School of Medicine, Kyoto University as soon as possible.

VIII Others

1. When requesting the admission guideline booklet by mail, please enclose a size of “square No. 2” as a return envelope (write out your name, address, postal code and affix a 250 yen stamp) along with your contact telephone number, write “Request for Admission guidelines for the Doctoral Programs in Medicine, 2018” in red on the front of the envelope and send the request to the address below. (For domestic applicants only)
2. Applicants with physical disabilities who require special arrangements for taking examinations should contact Academic Affairs/Student Support Office, before submitting their application.
3. Kyoto University is committed to protecting the individual privacy of applicants by restricting the use of all collected information as specified by Kyoto University Personal Information Protection Regulations. In accordance with these policies, the information on your application (personal information, exam score, financial support, and others) may be used by Kyoto University officials only for appropriate administrative purpose. (1.For admission exam, 2.For enrollment & scholarship procedures, 3.For preparation for enrollment)

Revised in August, 2017

Graduate School of Medicine, Kyoto University

<http://www.med.kyoto-u.ac.jp/en/>

Yoshida Konoe-chō, Sakyo-ku, Kyoto,606-8501

Graduate School of Medicine, Kyoto University
Academic Affairs/Student Support Office
(Manager of Graduate School Academic Affairs)

TEL: 075-753-4306 FAX:075-753-4405

kyoumu-in@mail2.adm.kyoto-u.ac.jp

EXSS Examination Settlement Service

Payment Methods for Application Fees with Convenience Store or Credit Card

Payment is possible 24 hours a day using a convenience store (Seven-Eleven, Lawson, Ministop, FamilyMart, Circle K Sunkus, Seicomart, Daily Yamazaki, Three F), credit card, financial institution ATM or Internet banking.

1 Apply From The Web

Access the URL below and enter the required items following the instructions on the screen after selecting the school from the list.

<https://www3.univ-jp.com/kyoto-u/en/med/>



2 Checking Application Content

The **reception number** (not the examination number) and **number required for payment** will be displayed so please make a memo or print the screen. The e-mail address and password entered in the personal information input screen will be used when displaying the proof of payment.

3 Payment

Please make the payment using one of the methods below.

If you are outside of Japan, you can only pay by credit card.

Credit Card	Convenience Store (Payments of 300,000 yen or less)					
Personal Identification During the application procedure, you will be required to enter credit card details for personal identification purposes. Please have your card ready before applying.	Let a staff member at a 7-Eleven store know the [払込票番号] (payment number) that was displayed after you completed your initial application and pay the application fee and processing fee in cash. Be aware that no refunds will be given after you have paid at the cash register.	Select [各種サービスメニュー] (Service Menu). Select [各種代金・インターネット受付・スマートピットのお支払] (Pay a bill/Pay for an online purchase/Pay for a Smart Pit purchase). Select [各種代金お支払] (Pay a bill). Select [マルチペイメントサービス] (Multi-Payment Service). Enter the customer number. Enter the confirmation number.	Select [代金支払い] (Pay a bill). Select [各種番号をお持ちの方はこちら] (I have a number). Select [番号入力画面に進む] (Go to number entry screen). Enter the customer number. Enter the confirmation number. Agree and proceed.	Select [各種支払い] (Payments). Select [11ケタ等の番号をお持ちの方は] (I have an 11-digit number). Select [オンライン決済番号を入力してお支払い] (Enter online payment number and pay). Enter the online payment number (オンライン決済番号). Next	Select [インターネット受付・各種代金お支払い] (Complete an online transaction/Pay a bill). Enter the online payment number (オンライン決済番号). Next page	Tell a staff member that you want to make an online payment (オンライン決済). On the LCD touch panel screen of the cash register, enter the online payment number (オンライン決済番号). After paying the amount in cash, be sure to keep the tax receipt (領収書), guide (ご案内), copy of the receipt (お書き留め), etc.
Number of payments Payments are only accepted in full.						
Other precautions Please ensure that you have sufficient funds available on your credit card before applying.						
If the application information is correct then press the "Confirm" and "Print" buttons. An application ticket will come out of the terminal so pay the admission examination payment fee with cash at the counter within 30 minutes.						

Financial Institution ATM (Pay-easy)
Payments can be made with ATMs with the Pay-easy mark at the financial institutions below. A cash payment of 100,000 yen or less or a credit card payment of 1,000,000 yen or less is possible with a single application. (List of compatible financial institutions) -Japan Post Bank -Mizuho Bank -Resona Bank/Saitama Resona Bank ■ Check financial institutions compatible for payment with the "List of compatible ATMs" below. http://www.well-net.jp/multi/financial_list/index.html
From the ATM menu screen, select [税金・料金払込み] (Pay tax/bill).
Enter the receiving institution number, customer number and confirmation number
Select either 現金 (Cash) or キャッシュカード (Cash card) as a payment method.

Internet Banking
Internet banking with major banks, regional banks, credit unions and cooperatives, worker's credit unions, agricultural cooperatives and fisheries cooperatives can be used. Prior application with the financial institution is required. Payments can also be made with Rakuten Bank, Japan Net Bank, Jibun Bank or SBI Sumishin Net Bank. Prior opening of an account with the financial institution is required.
Open the payment and application content confirmation screen
Press the "Payment with Internet Banking"
Select financial institution with Internet banking contract and login.

4 Proof of Payment Seal for Application Documents

Print the proof of payment from the payment or application content confirmation screen, then cut out the required section and attach it to the designated position on the applicant ticket. Post it in the same way as the required documents.



(1) Cut out the required section,



(2) Attach it to the designated position on the applicant ticket.

A service fee is charged separately. Check with the website for details.